



MURANG'A TECHNICAL TRAINING INSTITUTE
P O BOX 27-10205 MARAGUA
TEL: 0748108000
E-mail: murangatti@gmail.com
ADMISSION LETTER



MURANG'A TECHNICAL TRAINING INSTITUTE
P. O. Box 27 - 10205, MARAGUA
Cell: 0748 108 000
Email: murangatti@gmail.com

For Official Use Only

DATE:
ADM NO:

SURNAME: **OTHER NAMES:**.....
POSTAL ADDRESS:
YEAR OF ADMISSION: **I.D CARD NO:**
COURSE:
DURATION:

KCPE INDEX NO/YEAR: **KCSE INDEX NO/YEAR:**

Following your application for a course in this Institute, I am glad to inform you that you were successful and you have been admitted to undertake the above course.

Success in any course, whatever the duration, will depend largely on how you will conduct yourself in its pursuit. To be successful you must be self-disciplined, determined, dedicated, devoted, and hardworking in all aspects and in all subjects/units relevant to the course.

Please report for Admission **4th May 2026** but not later than **4 days** during working hours.

Due to the great demand of available places in the course, any delay in reporting will mean immediate replacement from the long waiting list. The Institute is a Government middle level TVET Institution. We are located in Maragua constituency of Murang'a County only 1 kilometer from rapidly growing town of Maragua. The location provides a serene environment that is conducive for learning while availing all necessary amenities of an urban center.

FEES COLLECTIONS

All fees Payment is to be made in electronic money transfer, money order or bankers' cheque payable to **MURANG'A TECHNICAL TRAINING INSTITUTE**.

Payment can also be made in the following bank account;

ACCOUNT NAME: MURANG'A TECHNICAL TRAINING INSTITUTE

MPESA PAYBILL NUMBER: 522533

ACCOUNT NUMBER: 7748785#ADMNO (As Per The Portal)

N/B: Any overpayments are carried forward to the following term hence no monies shall be refundable.

Following your placement to this institution, you are eligible for a Government Scholarship, Loan and Bursary to assist with your educational expenses. If you need Government financial support, you **MUST** make an application for consideration through their official website www.hef.co.ke In case the Government Scholarship, Loan and Bursary do not cover the entire cost of your program, the deficit will be met by your parent or guardian.

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REQUIREMENTS

1. On admission day, please carry the following;

- a) Original and photocopy of this Admission letter (pages 1 – 4,)
- b) 2 recent Coloured passport size photographs,
- c) Originals and photocopies of ID card, KCPE Result slip/Certificate, KCSE Results Slip/Certificate, school leaving certificate and copy of the birth certificate
- d) 2 reams of printing paper

2. Course Tools

Students are requested to buy their own tools relevant to their courses of study on the attached list as recommended by the respective departments.

3. Writing materials

The Institute will not provide writing materials such as notebooks, exercise books or foolscaps. The students are requested to purchase enough writing materials before they report to the Institute.

4. Medical Certificate

A blank form for medical examination is enclosed. Please bring it on admission duly filled by a certified doctor from a government hospital, to certify that you are medically fit to be a student.

5. Assessments

Whereas the final external assessments will be set by the Competency Development Accreditation and Certification Council (CDACC)

Council, the internal assessment set by the Institute should be taken seriously. Any student performing poorly may be barred from proceeding or altogether discontinued from the course.

A candidate must pass in all papers offered in a module otherwise he/she will be required to re-sit the paper(s) failed. Assessment Fees & fees for Assessment materials **MUST** be paid in the Institute's Bank Account before the deadline given by the relevant office

6. Institutes Rules & Regulations

There are basic rules and regulations to be observed by all students as basis for good routine and harmony necessary for peaceful pursuit of both learning and teaching. All students are required to familiarize themselves with the same and adhere to them strictly; failing which appropriate disciplinary action will be taken.

7. Student's Record Form

A blank Student's Record Form is enclosed. Please read it thoroughly and fill in the blanks as comprehensively as possible and sign the relevant areas accordingly.

We look forward to meeting you on the above specified date and wish you a successful stay with us.





MURANG'A TECHNICAL TRAINING INSTITUTE



STUDENT'S RECORD & DECLARATION FORM

(Fill & sign this form before admission)

1. PERSONAL INFORMATION

Surnames Other Names:
KRA Pin Gender.
Date of Birth Birth Cert. No.
Marital Status: ID No:
Mobile Number: Religion/Denomination:
County..... Sub County
Postal Address Physical Address.....
Student Type..... Working Email Address.....
KCPE Index No..... Year..... Marks.....
KCSE Index No..... Year..... Grade

2. FATHER'S DETAILS

Fathers Name: I.D. No.
Mobile Number: Postal Address:
Working Email Address..... Occupation:

3. MOTHER'S DETAILS

Mother's Name: I.D. No.
Mobile Number: Postal Address:
Working Email Address..... Occupation:

4. GUARDIAN/SPONSOR'S DETAILS (If different from the above)

Guardian's Name: I.D. No.
Mobile Number: Postal Address:
Working Email Address..... Occupation:

NAME: _____ ADMISSION NO _____.

SIGNED: _____ DATE: _____

5. SIBLINGS DETAILS

Please provide the names of siblings (Brothers and Sisters), and their engagement/occupation (either in school or working). Indicate where.

Name <i>Brother/Sister</i>	Occupation/Engagements	Place
1.
2.
3.
4.
5.

6. AREAS OF INTEREST IN SPORTS AND CLUBS

.....
.....

7. DECLARATION:

I..... ID. No declare that;
1. The information given above is correct to the best of my knowledge;
2. I have read and understood the rules and regulations, and I agree to abide with them fully.
3. If admitted, I will work hard and never to participate in any illegal activities;

Signature Date

8. PARENT’S/GUARDIANS COMMITMENT

I..... ID. No.....
Promise to support Murang’a Technical Training Institute to achieve its goals, and I will always meet my financial obligation to the institute.

Signature Date

9. FOR OFFICIAL USE ONLY:

Registrar’s Name:

Registrar’s Signature & Stamp: Date:



MURANG'A TECHNICAL TRAINING INSTITUTE
STUDENT'S MEDICAL EXAMINATION CERTIFICATE

(To be filled by a doctor from a government hospital)

1. SURNAME: -----OTHER NAMES-----

Date of Birth

2. Area to be examined medically

(i) Vision

(ii) Hearing

(iii) Speech

(iv) Posture

(v) Physical defects/deformities, if any.....

(vi) Symptoms of any infectious disease

3. CERTIFICATE

I Doctor have this date

Examined.....and found her/him, fit/not fit for
training course as a

Signature.....

Designation

Address

Date

OFFICIAL STAMP OF MEDICAL OFFICER FROM MINISTRY OF HEALTH (M.O.H.)



MURANG'A TECHNICAL TRAINING INSTITUTE



RULES AND REGULATIONS

The following provisions shall apply with respect to the conduct of students within, and as far as is applicable, outside the Institute compound.

A. GENERAL CONDUCT

- (i) Respect and adhere to the administration and training procedures and structures established by the Institute.
- (ii) Respect the rights and privileges of the members of the Institute Community at all times.
- (iii) Refrain from any conduct that might bring the Institute or any section or programme to disrepute.
- (iv) Carry themselves in all public places with such humility and dignity as befits their status as mature and responsible citizens.

B. TRAINING CONDUCT

- (i) All students shall conduct themselves diligently as they pursue their respective courses of study.
- (ii) Except for good reason(s) attend all lectures, seminars, practical's and other scheduled programmes or instructions; including academic trips and industrial attachments.
- (iii) Refrain from any conduct whose object or logical consequences is to disrupt the operations of training programs of the Institute and comply with all other regulations made by departments for the proper conduct of specific programmes.

1. ENTRY TO AND EXIT FROM THE INSTITUTE

- (i) Upon admission, it is mandatory for students to register for a college identity (ID) card.
- (ii) In case of loss of an ID card the affected student must report in writing within two days to the Deputy Principal /Dean of students.
- (iii) A student found using an ID card belonging to another student to access the gate, or seeking other services shall face disciplinary action.
- (iv) The ID card is property of Murang'a Technical Training Institute. A student who completes a course of study must surrender the ID card to the Dean of students.
- (v) All persons visiting students must surrender their original National ID cards to the duty security officer.
- (vi) All students passing through the gate must display or produce on demand a valid college ID card at all times.
- (vii) Day-scholars – to be out of the Institute compound by 8.30 p.m

In addition to any other liability attached thereto, students shall remain accountable to the Institute in respect of their relationship with members of the general public and of conduct and utterances in any matter that lies in the public interests

2. DRESSING

All students should dress decently at all times while in the Institute. The following shall specifically not be allowed:

- (i) Caps or any other type of hat.
- (ii) Studs by male students.
- (iii) Dreadlocks by all students.
- (iv) Unkempt hair by all students
- (v) Treated hair by male students.
- (vi) Scanty dressing by all students
- (vii) Excess jewelry

3. OTHERS

- (i) All correspondences to the press or other mass media by student's or officials of college student's organization or of other association of students within the Institute in their capacities shall bear their names and private address.
- (ii) All public statements affecting the Institute which are intended to be issued on behalf of any organization or association of students must receive prior approval of the principal.
- (iii) Invitation of public personalities to visit in their official capacity shall be channeled through the principal.
- (iv) All students must observe the COVID-19 PROTOCOLS in compliance with the Ministry of Health guidelines. These include: social distancing, washing/sanitizing of hands regularly and wearing face masks.

4. THE PROVISION OF THE ABOVE REGULATIONS NOTWITHSTANDING, ALL STUDENTS SHALL:

- (i) Park in the designated parking area.
- (ii) Refrain from acts of hooliganism, unruly or rowdy behavior (including fighting), emission of unreasonable or excessive noise or conduct likely to cause annoyance or disturbances to others within or outside the Institute premises.
- (iii) Desist from tampering with firefighting and other appliances whenever installed for firefighting only.
- (iv) Desist from misuse, willful damage or destruction of the Institute property in default of which such students or group of students shall bear full responsibility thereof.
- (v) Desist from abuse of drugs as prohibited by the law.
Keep off from prohibited area e.g. staff residential quarters.

N/B: Any infringement, infraction or persistent disregard of any of the above rules and regulations shall constitute a disciplinary offence for which disciplinary action shall be taken against a student in accordance with this clause herein.

5. DISCIPLINARY OFFENCES

Without prejudice to the generality of the above provision, the following conduct shall constitute specific disciplinary offences under these regulations.

(a) Minor Offences/Disciplinary Offences

- (i) Boycott of scheduled lectures, tutorials, practical's and other programmes or instructions. In case one has to miss lessons for any genuine reasons, one should seek permission from the respective Head of Department.
- (ii) Admission of unauthorized persons into the boarding facilities.
Any other disciplinary offence which may interfere with the proper running of the Institute.

(b) Gross Misconduct

- (i) Assault or issuance of threats to other students or causing fear and despondency with an intention of disrupting learning and any other Institute activities.
- (ii) Any attempt to conceive, design or affect any strategic plan of whatever nature whose object or logical consequence is to disrupt the operation of training programmes.
- (iii) Malicious or willful damage or loss of Institute property.
- (iv) Disorderly conduct and molestation of other members of the Institute community.
- (v) Any attempt to convene or organize or any participation or involvement in demonstrations, gatherings processions or public ceremonies for which permission has not been obtained from the government or the college authorities.
- (vi) Drunken and disorderly behavior and abuse of or use of drugs the possession of which it prohibited by law.
- (vii) Conviction in a court of law for commission of a criminal offence of such nature that should in the opinion of the management warrant expulsion from the Institute.

6. DISCIPLINE OF STUDENTS

The following provisions shall apply to disciplinary actions taken against students in respect of disciplinary offences specified herein, whether such offences are committed within or outside the Institute precincts.

(a) **Disciplinary Authority**

For purpose of these regulations the Principal, acting on behalf of the Board of Governors (BOG) is the disciplinary authority of the Institute.

(b) **Disciplinary Measures**

(i) **Minor Offences**

The following action/s shall be taken against any contravention of the minor offences:

- Parent/guardian to be called to the Institute to discuss the conduct of the affected student.
- In the case of admission of an unauthorized person into boarding, the involved students shall be required to forfeit boarding in addition to the bullet above.

A warning letter shall be issued to the affected student.

(ii) Gross Misconduct

- The affected student shall be suspended for two weeks and shall be expected to be accompanied back to the Institute by his/her parent/guardian as indicated in the student's admission data form and appear before the Institute disciplinary committee.
- In case the offence is of a criminal nature the matter shall be referred to the relevant authorities where the law (laws) of the land shall be applied accordingly.
- Any other disciplinary measure as shall be determined by the Institute's disciplinary committee or authority.

I have read and understood fully the above Rules and Regulations.

NAME _____ *ADMISSION NO* _____.

SIGNED: _____ *DATE:* _____



MURANG'A TECHNICAL TRAINING INSTITUTE

TOOLS REQUIREMENTS FOR COURSES



1. HOSPITALITY DEPARTMENT COURSE REQUIREMENTS FOR:

a) Food and Beverage Level 4, 5 and 6

1. FOOD PRODUCTION REQUIREMENT

MALE

- i. Black checked with white box pair of trousers
- ii. White chef's cap
- iii. White double breast chef's jacket
- iv. Red chef's Scarf
- v. full straight cotton white apron
- vi. Low closed black flat shoes

2. SERVICE UNIFORM - (Required for both Food & Beverage and Catering & Accommodation students)

MALE.

- i. White long-sleeved shirt
- ii. Black sleeveless half coat
- iii. Black pair of trousers (loose fitting)
- iv. Black bowtie
- v. White dustcoats
- vi. Covered black low leather shoes

b) Catering and Accommodation Level 4, 5 and 6.

LADIES

- i. Black and white small check A-Line skirt (length should be below the knee)
- ii. White chef's cap
- iii. White chef's jacket
- iv. Red chef's Scarf
- v. White apron
- vi. Covered black low leather shoes

FEMALE.

- i. White long-sleeved shirt
- ii. Black sleeveless half coat
- iii. Black A-Line skirt
- iv. Black bowtie
- v. White dustcoats
- vi. Covered black low leather shoes

OTHER GENERAL REQUIREMENTS FOR KITCHEN AND SERVICE

- | | | |
|--------------------------|--|-------------------|
| 1. Potatoes Peeler | 5. 2 tea clothes | 8. Waiter's Cloth |
| 2. Meat Knife | 6. 1 glass cloth (Not fluffy material) | |
| 3. Vegetable/Fruit Knife | 7. 3 Dish Cloths | |
| 4. Pair of Oven Gloves | | |

OTHER GENERAL REQUIREMENTS FOR CATERING AND ACCOMODATION

1. Men – Light Blue Kaunda suit
2. Ladies – Light Blue Tunic, white head scarf (Training nurse uniform)

Diploma Level

- | | | | | |
|-----------------|--------|-------|------------------|--------|
| 1. Table Cloths | Damask | White | 60 inches | 1 pc |
| 2. Slip cloths | Poplin | Red | 40 inches square | 1pc |
| 3. Napkins | Damask | Red | 20 inches square | 12 pcs |

Craft Level

- | | | | | |
|-----------------|--------|--------|------------------|--------|
| 1. Table Cloths | Damask | White | 60 inches | 1 pc |
| 2. Slip cloths | Poplin | Maroon | 40 inches square | 1pc |
| 3. Napkins | Damask | Maroon | 20 inches square | 12 pcs |

Artisan Level

1. Table Cloths	Damask	White	60 inches	1 pc
2. Slip cloths	Poplin	Pink	40 inches square	1pc
3. Napkins	Damask	Pink	20 inches square	12 pcs

RECOMMENDED TEXT BOOKS

1. Practical Cookery by Kinton and Ceserani OR by D. Foskett, Paskins, Rippington & Thorpe
3. Food and Beverage Service by John Cousins, Dennis Lillicrap & Suzanne Weekes

2. REQUIREMENTS FOR ALL ENGINEERING STUDENTS – IE BUILDING & CIVIL

ENGINEERING, ELECTRICAL & ELECTRONICS ENGINEERING AND MECHANICAL & AUTOMOTIVE ENGINEERING COURSES.

- All Engineering students should purchase a portable Drawing Board (to be bought from the school at **Ksh 1,000**).
- All Engineering students are advised to purchase safety boots for use while in the Workshops

3. BUILDING AND CIVIL ENGINEERING DEPARTMENT REQUIREMENTS FOR PLUMBING LEVEL 5

a.) Drawing Equipment

- i. 300mm ruler Scale Rule
- ii. 300mm size folder files
- iii. Set square 45° and 60° (size 150mm)
- iv. T-Square (A2 size)
- v. Scientific calculator
- vi. Pencil (HB: 2 in number, 2H: 2 in number)
- vii. Overcoat – Grey in colour
- viii. Engineering Set

b.) RECOMMENDED TEXTBOOKS FOR PLUMBING LEVEL 5

- i. Technician Mathematics Level 1 by Bird & May
- ii. SMP – Advanced Mathematics Table
- iii. Building services & Equipment Vol. 1 by F. Hall.
- iv. Plumbing Mechanical Services Book 1 G.L Blower.

c.) COURSE REQUIREMENTS TOOLS FOR PLUMBING LEVEL 3, 4 AND 5

- i. Tape measure (3m) - 1No.
- ii. Spirit level (40cm) - 1No.
- iii. Hacksaw frame - 1No.
- iv. Pipe Wrench - 1No.
- v. Adjustable Spanner - 1No.
- vi. Combination Pliers - 1No.
- vii. Screw Driver - 1No.
- viii. Ball Pain Hammer - 1No.
- ix. Construction safety boots
- x. Grey Overall/dustcoat.
- xi. Cold Chisel (6') - 1No.
- xii. Flat File - 1No.
- xiii. Round File - 1No.
- xiv. Empty metal tool box (with padlock and keys) - 1No.
- xv. Trowel
- xvi. Plumb bob
- xvii. Mason square
- xviii. Builders string
- xix. PPR welding machine
- xx. Helmet

RECOMMENDED TEXTBOOKS FOR BUILDING TECHNICIAN LEVEL 5 AND 6

- i. Technician Mathematics Level 1 by Bird & May
- ii. SMP – Advanced Mathematics Table
- iii. Building Technology Ivor H. Seeley
- iv. Brickwork Vol. 1 & 11 by W.G Nash

d.) COURSE REQUIREMENTS TOOLS FOR MASONRY LEVEL 3, BUILDING TECHNICIAN LEVEL 5, LEVEL 6 AND CIVIL ENGINEERING LEVEL 6

- | | |
|------------------------------------|-----------------------------------|
| i. Masonry Hammer - 1No. | vii. Plumbing Bob - 1No. |
| ii. Mason Square - 1No. | viii. Spirit Level (600mm) - 1No. |
| iii. Building Trowel - 1No. | ix. Wooden float - 1No. |
| iv. Cold Chisel - 1No. | x. Key tool - 1No. |
| v. Tape Measure (steal) 5m - 1No. | xi. Hand saw |
| vi. Builder's Line (String) - 1No. | xii. Wood chisel |
| | xiii. Helmet |
| | xiv. Construction Safety boots |
| | xv. Grey Overall/ dustcoat |

DRAWING EQUIPMENT'S FOR CIVIL ENGINEERING LEVEL 6 AND BUILDING TECHNICIAN LEVEL 5 AND 6

- i. 30cm ruler
- ii. Set Square 45° and 60° (minimum size 150 mm)
- iii. Drawing Board (to be bought from the school at Ksh 1,000.
- iv. Adjustable Compasses (150 mm)
- v. Wooden T. Square (A2 size)
- vi. Fx570 or 991 Scientific Calculator
- vii. Overall (for lab and workshop use) – Grey in colour. Required in the 2nd year.

BOOKS RECOMMENDED FOR: - CIVIL ENGINEERING LEVEL 6

- i) Engineering Mathematics by Stroud
- ii) Technician Mathematics Level 4 & 5 by Bird, J.O
- iii) S.M.P. Mathematics Table
- iv) Building technology by I.H SEELEY
- v) Construction technology handbook R. Chudley & Greeno
- vi) Materials and structures by Whitlaw
- vii) Strength of materials by R. Khurmi

**ELECTRICAL AND ELECTRONICS ENGINEERING DEPARTMENT
COURSE REQUIREMENTS FOR: ELECTRICAL ENGINEERING LEVEL 6. ELECTRICAL
OPERATION LEVEL 5. AND ELECTRICAL INSTALLATION LEVE 4.**

A. DRAWING INSTRUMENTS AND STATIONERY

- a) Complete set of drawing instruments
- b) Drawing Board (to be bought from the school at Ksh 1,000.
- c) 1 No. T-square
- d) HB pencils (Staedtler)
- e) 2No. 2H pencils (Staedtler)
- f) 1No. Scientific Calculator
- g) Set square 45° and 60° (minimum size 150mm)
- h) 1 No. Masking tape (3/4 inch)

B. TOOLS

- a. 1No. - combination Pliers – Medium size
- b. 1No. - Long Combination Pliers
- c. 1No.- Electricians Knife
- d. 1No.- Hacksaw Frame and Blade
- e. 1No. - Spirit level
- f. 1No.- Ball pen hammer (small) – 1 pound
- g. 1No.- Phase tester
- h. Set of flat bit screw drivers (small, medium, large)
- i. 1No. overall grey in colour
- j. 1No.- Steel tape measure (3m)
- k. 1No.- Bending Spring (20mm) heavy gauge
- l. 1No.- Digital Multimeter

C. BOOKS

1. FOUR Figure Mathematical Table (SMP)
2. Electrical Technology by Hughes
3. Electronics by R.S Sedha
4. Electrical Technology by B.L.Theranja

**BUSINESS AND ENTREPRENEURSHIP DEPARTMENT REQUIREMENTS FOR
NEW STUDENTS – OFFICE ASSISTANCE /ADMINISTRATION. (SECRETARIAL)**

- HB Staedtler Pencils – 6
- Shorthand notebooks – 6
- Shorthand Textbook – Pitman New Era Shorthand (Anniversary New Edition)
- Processing office documents- by Mr Mwangi.
- Shorthand Dictionary
- Exercise Books (4) Ruled

BUSINESS MANAGEMENT LEVEL 5 AND 6

- Calculator.
- 5 Ruled exercise books.

**MECHANICAL ENGINEERING DEPARTMENT - AUTOMOTIVE ENGINEERING SECTION
REQUIREMENTS FOR AUTOMOTIVE ENGINEERING LEVEL 4, 5 AND 6.**

1. Overall Blue or black in colour

2. Automotive tool Kit

(i) Open fixed Spanner (No. 10-20)

(ii) Ring fixed spanner (No 10-20)

(iii) Pliers standard

(iv) Ball pen hammer

(v) Adjustable spanner

(vi) Flat screw driver

(vii) Star screw driver

(viii) Spanner box end double (No. 10-20)

(ix) Spark plug spanner – one

(x) Feeler gauge

(xi) Steel rule 300mm

2. TECHNICAL DRAWING REQUIREMENTS

(A) Tee – Square

(B) Set Square (30° X 60° And 45°X45°
Large Size)

(C) Technical Drawing Compass Set

(D) Drawing Board (Size A3)

(E) Masking Tape

(F) Drawing Pencils (2H, HB)

(G) Ruler and Eraser

REQUIREMENTS FOR AUTOMOTIVE ENGINEERING LEVEL 5.

TECHNICAL DRAWING REQUIREMENTS

- i. Drawing Board (to be bought from the school at Ksh 1,000.
- ii. Tee Square fitting to the drawing board (A2)
- iii. 200mm 450 clear plastic set square
- iv. 250mm 300 and 600 clear plastic set square
- v. 150mm Clear transparent plastic protractor
- vi. Plastic ruler, 3H, 2H, H and HB Pencil eraser and Sharpener
- vii. Engineering drawing set box
- viii. French curves
- ix. Masking tape
- x. Drawing Book (A3)
- xi. Scientific calculator

WORKSHOP REQUIREMENTS

1. Navy Blue Overall

2. Closed safety shoes

BOOKS

1. The Motivate series, Motor Vehicle Technology for Mechanics by P.P.J Read & V.C Reid
2. Automotive Artisans Training Course Book 1 by George K Minyaru
3. Mathematics for craft engineering students by Kamau &Uppal
4. Fundamentals of Motor Vehicle Technology, Bk1, 5th ed, V.A.W. Hillier.
5. Technician Mathematics by J.O Bird BK I, II AND III
6. Geometric and Engineering Drawing by K.Morling

**MECHANICAL ENGINEERING DEPARTMENT
REQUIREMENTS FOR AUTOMOTIVE ENGINEERING TECHNICAL
LEVEL 6. DRAWING REQUIREMENTS**

- a) Drawing Board (to be bought from the school at Ksh 1,000.
- b) Tee Square fitting to the drawing board (A2 Size)
- c) 200mm 450 clear plastic set square
- d) 250mm 300 and 600 clear plastic set square
- e) 150mm Clear transparent plastic protractor
- f) Plastic ruler, 3H, 2H and HB Pencil eraser and Sharpener
- g) Engineering drawing set box
- h) French curves
- i) Masking tape
- j) drawing Book (A3)
- k) Scientific calculator
- l) SMP Tables

MECHANICAL AND AUTOMOTIVE WORKSHOP REQUIREMENTS

1. Navy Blue Overall
2. Closed safety shoes

BOOKS

1. Automotive Artisans Training Course Book 1 by George K Minyaru
2. Fundamentals of Motor Vehicle Technology, Bk1, 5th ed, V.A.W. Hillier.
3. Theory of Machines by R.S khurmi & J.K Gupta – Year II
4. Applied thermodynamics for engineering technologist by T.D. East and A.Mcconkey
5. Geometric and Engineering Drawing by K. Morling
6. Fluid mechanics Volume 1 and II by J.F Douglas – Year III

ICT & COMPUTER STUDIES DEPARTMENT

**REQUIREMENT FOR NEW STUDENTS: INFORMATION COMMUNICATION
TECHNOLOGY LEVEL 4, 5 AND 6 AND COPUTER SCIENCE LEVEL 6**

1. Recommended to have a good smartphone or laptop (not compulsory)
3. Seven A4 Exercise Books
4. HB Pencil, Pens & Ruler
5. FOUR Figure Mathematical Table (SMP)
6. A4 Foolscaps (1 Ream) papers
7. A Beige Dust Coat
8. Flash drive 32Gb minimum
9. Closed shoes for labs and workshops
10. Scientific Calculator

HAIRDRESSING & BEAUTY THERAPY (COSMETOLOGY)

SALON SECTION

COSMETOLOGY REQUIREMENT

1. Black skirts for ladies
2. Black trouser for gents
3. Double apron with Murang'a T.T.I colours (*Available at the Institute @ Ksh.1000*)
4. White shirt/blouse or MTTI T-shirt (*T-shirt available at the Institute @ Ksh.1000*)
5. Flat Closed low-heeled shoes
6. 2 white salon size towels for beauty
7. 2 Pink salon size towels for hairdressing

HAIRDRESSING & BEAUTY THERAPY REQUIREMENTS GRADE III

1. 10 Braids
2. 2 salon size towels
3. 1 butterfly thread
4. 2 salon needles
5. Big size Beula Hair food
6. Set of combs
7. Salon apron
8. Make-up brushes
9. Manicure kit
10. Lipstick
11. 2 A4 size ruled exercise books
12. Nail file
13. Nail buffer
14. Stickons Nails
15. Tip nails
16. Scissors
17. Brazilian wool (enough)
18. Henna stickers
19. Pair of scissors
20. Wooden braiding comb
21. Pair of slippers
22. 1 white face towel
23. 1 cafton earring

HAIRDRESSING & BEAUTY THERAPY REQUIREMENTS GRADE II

1. 1 Butterfly thread
2. 1 medium curly weave
3. Conditioner
4. Shampoo
5. 5 long braids
6. 475g TCB relaxer
7. Bleach powder
8. Hydrogen peroxide
9. 2 salon size towels
10. Weaves (short and long)
11. Eye pencil (Black and brown)
12. Lipstick
13. Lip balm
14. Lip gloss
15. Pair of slippers
16. 1 white face towel
17. Pair of caflon earrings
18. 2 white bed sheets

OTHER HAIRDRESSING & BEAUTY THERAPY REQUIREMENTS

1. 5 Hair Braids
2. Bowl (White)
3. Black Thread
4. Beula Hair food (Big)
5. Shower cap
6. A Big Hand Sewing Needle
7. Moulding wax
8. Nail remover
9. Cotton wool
10. Temporary hair colour
11. Styling gel
12. Massage oil
13. Coloured enamels
14. Crochet hook
15. Crochet hair
- 16.

GENERAL AGRICULTURE DEPARTMENT

Agricultural Extension.

Horticulture Nursery Management.

Sustainable Agriculture for Rural Development.

REQUIREMENTS;

1. Overall/Dustcoat
2. Gumboots
3. Garden Gloves
4. Helmet
5. Face masks/face shield
6. Safety Goggles Tape Measure.

**MECHANICAL ENGINEERING DEPARTMENT
WELDING AND FABRICATION REQUIREMENTS**

1. Tee-Square
2. Engineering Drawing Set (With a Pair of Compass, Dividers)
3. Set Squares (30°x60° And 45°x45° Large Size)
4. Protractor - 360°
5. Drawing Board (bought at the institution)
6. Quality Erasers
7. Pencils – HB, H, 2h, (Staedler)
8. Overall (Navy Blue)
9. Safety Boots
10. Scientific Calculator
11. SMP Mathematic Table
12. Opaque Welding goggles

REQUIREMENTS FOR FASHION DESIGN & CLOTHING TECHNOLOGY LEVEL 6.

1. Dress Makers Pins
2. Assorted Hand Needles
3. Tape Measure (150cm Long)
4. Tracing Wheel
5. A Set of French Curves
6. Paper Scissors
7. Transparent Metre Rule. (100cm)
8. Fabric Scissors
9. 2h, HB, Staedler Pencil and Rubber
10. Bobbin and Bobbin Case for Industrial Sewing Machines Bobbin and Bobbin Case for Small (Black) Sewing Machine
11. A Packet of Round Sewing Machine Needles, Size 18
12. A White Dust Coat
13. Coloured Pencils
14. Seam Ripper
15. 1 White Cone Thread
16. 3 Machine Sewing Threads
17. Needle Clamp
18. Small Screw Driver
19. A 30cm Ruler

REQUIREMENTS FOR CLOTHING TECHNOLOGY/GARMENT MAKING COURSE LEVEL 5.

1. Dress Makers Pins
2. Bobbin and bobbin case.
3. Assorted Hand Needles
4. Tape Measure (150cm Long)
5. Tracing Wheel
6. A Set of French Curves
7. Paper Scissors
8. Transparent Metre Rule. (100cm)
9. Fabric Scissors
10. 2h, Hb, Stedler Pencil and Rubber
11. Bobbin and Bobbin Case for Industrial Sewing Machines
12. Bobbin and Bobbin case for small (Black) Sewing Machine
13. A Packet of Round Sewing Machine Needles, Size 18
14. A White Dust Coat
15. Coloured Pencils
16. 1 White Cone Thread
17. 3 Machine Sewing Threads
18. 2 Embroidery Threads
19. Needle Clamp
20. Small Screw Driver
21. 30cm ruler



MURANG'A TECHNICAL TRAINING INSTITUTE - MARAGUA

P.O. Box 27 – 10205 MARAGUA CELL: +254 748 108 000

Email: murangatti@gmail.com



FEES STRUCTURE.

VOTE HEAD	TERM 1	TERM 2	TERM 3	TOTAL
Tuition fees	8,897	8,897	8,897	26,691
Assessment fee	3,500	3,500	3,500	10,500
Personnel emoluments	4,390	4,390	4,391	13,171
Electricity, Water & Contingencies	1,617	1,617	1,617	4,851
Local Transport & Travel	1,574	1,574	1,574	4,722
Repairs, Maintenance & Improvements	973	973	973	2,919
Activity fee	1,020	1,020	1,020	3,060
Insurance	425	425	425	1,275
Annual Fees	22,396	22,396	22,397	67,189

Levies payable once on admission

Item Description	Amount
Registration fee	1000
Student ID	600
Student Council (Paid Termly)	300
Students Welfare (Paid Yearly)	500
KUCCPS registration fee	500
TVETA registration fee	500
ICT Infrastructure fee	1000
Graduation	1,500
TOTAL	5,900

NOTE:

- Admission will be granted upon 100% payment of the required tuition fees. All fees must be fully paid on or before the opening day of the term. The stated fees cover tuition only and are exclusive of charges for food and examination fees, which shall be paid separately where applicable
- All Institute's funds **MUST** be paid into the Institute's Account or via Mpesa paybill number & Account given below:

PRINCIPAL
MURANG'A TECHNICAL
TRAINING INSTITUTE
P. O. Box 27 - 10205, MARAGUA
Email: murangatti@gmail.com

MPESA PAYBILL NUMBER: 522533

ACCOUNT NUMBER: 7748785#ADMNO. (Example: 7748785#ICT5M25/5000)

Nurturing Technological Innovation